



Little Foxes Forest School – Kitchen and Domestic Assistant

Role: Kitchen and Domestic Assistant

Hours: 27 hours per week term time only (38 weeks per year).

Days: Monday- Thursday 11am – 5pm. Plus three extra hours a week to be worked flexibly as agreed. You receive 4 weeks annual leave with an additional day off for your Birthday.

Pay: £10 per hour

Terms: Permanent role with a three months' probationary period

Reports to: Pre-School Manager

The Role

You'll be tasked with healthy collecting and walking delicious meals to the children in the woods and enjoy the meal with staff and children together. You'll support the team in the forest by helping to cover lunch breaks. You'll return to our indoor base to wash up, and reset the kitchen and crockery. In the afternoon you'll prepare and serving tea to the tea club children, and reset the kitchen afterwards.

Additional roles involve:

- Ordering food for the breakfast and tea club children.
- Receiving the delivery of food.
- Controlling food and domestic stock levels.
- Ensuring the kitchen is clean and complies with food hygiene regulations.
- Working with the manager to update and change the tea club menu.

About Little Foxes Forest School

Little Foxes Forest School is an outdoors preschool that offers children the chance to connect with nature and become confident, resilient and independent learners. We are enthusiastic, positive and friendly. We believe that children are never happier or healthier than when playing outdoors. It is our aim to allow children growing up in Bristol access to a beautiful and natural woodland environment for them to grow, learn, explore and develop in. We care for and educate children aged from 2.5 to 5, following the core Early Years Foundation Stage (EYFS) curriculum. Exposure to the natural world and physical activity are an integral part of learning.

You can learn more about us here: <https://www.littlefoxesforestschool.com>

Little Foxes Forest School is an equal opportunities employer and welcomes applications from all suitably qualified persons regardless of their race, gender, disability, religion/belief, sexual orientation or age.

Key Responsibilities

Operational

- To ensure that food is delivered to our 46 nursery children and 12 members of staff daily, Monday -Thursday term time only.
- To wash up after Lunch
- To prepare and serve tea to 20 children.
- To order and receive delivery of the week's food for breakfast and tea club.
- Ensure high standards of hygiene, health and safety is maintained in the kitchen at all times.

Safeguarding

- Adhere to any relevant Policies about Keeping Children Safe, safeguarding, Behaviour Management, Health & Safety, Equal Opportunities, Data Protection and Confidentiality

Conditions of Employment

This Job Description is not intended to be a complete inventory of all the activities the jobholder would be expected to undertake. The post holder is required to comply with all the nursery's policies and procedures and to meet his/her responsibilities under the Health & Safety at Work Act.

Qualification and Experience

Essential	Desirable
Level 2 or 3 in food hygiene or equivalent. We can provide this training on employment so not essential to have beforehand.	Experience of working in an Early Years Setting
Attention to detail and ability to work flexibly within a team.	Experience of working in a food environment/ industry.
Sufficient understanding and use of English	A love of the outdoors
Commitment to equal opportunities	Full clean driving license
	Competent ICT skills
	First aid certificate
	Knowledge of Health and Safety issues including COSHH